



POSITION DESCRIPTION

POSITION TITLE:	Musician
REPORTS TO:	Pastor, Worship Elder (and Chancel Choir Director if appropriate)
CLASSIFICATION:	Non-Exempt - Non-ministerial Position

UPDATED: October 2023

POSITION SUMMARY:

The Musician (Pianist, Guitarist, Drummer) supports the St. Mark worship environment through the well-prepared execution of music presented by the Praise Team or the Chancel Choir.

ESSENTIAL RESPONSIBILITIES:

- Rehearses as scheduled with the Praise Team and/or the Chancel Choir for worship services and special music. Rehearses independently to attain proficiency as necessary.
- Performs at all scheduled worship services in which the Praise Team or Chancel Choir performs.
- Performs at special services as a solo performer or with the Praise Team or Chancel Choir.
- Assists in the selection of music as requested.
- Helps set up performance area appropriate for the service.
- Assures musical instruments are ready for performance and stores all equipment appropriately.

SECONDARY RESPONSIBILITIES:

- Leads rehearsals as necessary.
- Helps identify additional musicians or substitute musicians to maintain performance standards.
- Accompanies other choirs, ensembles and soloists who perform at St. Mark services.
- Play for weddings and funerals held at St. Mark, as requested and upon availability. Permitted to receive additional compensation from the parties involved

SELF-SUPERVISE:

- Plans and organizes responsibilities to be accomplished in a timely manner.
- Is resourceful and takes the initiative to resolve work issues.
- Communicates with the broader team to coordinate activities. Notifies appropriate personnel of concerns which may affect job performance.

- Adaptable to schedule changes and introduction of new work processes.
- Responds to requests from congregation, ministries, and vendors within the scope of responsibilities.

KNOWLEDGE, SKILLS, ABILITIES:

- Instrument proficiency in a musical group setting as demonstrated in interview audition.
- Proficient in sight reading music.
- Proficient in playing pieces of music to support rehearsals.
- Can adjust to instrument malfunctions during performance.

COMMITMENT:

- Dependable attendance and punctuality.
- Advises team of changes to work schedule and planned absences.
- Continues to develop knowledge, skills and abilities to increase effectiveness and proficiency of musical performance.
- Maintains records and documents processes as appropriate for position continuity.
- Participates in opportunities to further the ministry of St. Mark.

TIME REQUIREMENT:

- Estimated work time of 10 hours per week.

WORK ENVIRONMENT:

- This position performs within various areas of the St. Mark facility depending on the service.

PHYSICAL REQUIREMENTS:

- Be able to perform all physical movements necessary to fulfill the job description.

EVALUATION:

The Musician will receive an initial evaluation after a 90-day probation period to determine continued employment. The Pastor, in consultation with the Worship Elder and others, will conduct an annual review as directed by the Personnel Committee. Changes in pay are a separate consideration and done as part of the annual budget.

The information provided in this position description has been designed to indicate the general nature and level of work performed by incumbents holding this position. It is not to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of staff assigned to this position. Session has sole discretion to add or modify duties of the position and to designate other functions as essential at any time. This position description is not an employment agreement or contract.

SIGNATURE OF PASTOR

DATE

I have received and reviewed a copy of this Position Description and agree to abide by its requirements.

SIGNATURE OF MUSICIAN

DATE