

## **Graduating Senior Scholarship Fund**

St. Mark Presbyterian Church of Boerne

### **Information:**

The Scholarship Fund was established from a one-time donation earmarked to be used for scholarships for higher education. The scholarship submission, review and award process will be overseen by St. Mark's Session, or if the Session deems it necessary, by a subcommittee specifically implemented for the purpose of accepting, reviewing, and awarding scholarships.

Applicant files will be kept for a period of three (3) years. It is the responsibility of the Session to notify the Church Treasurer or Assistant Treasurer of any awards. The recipients will sign a statement showing that funds will be used toward their educational needs. Scholarships can be given for various educational needs.

These scholarships include, but are not limited to, acceptance into an accredited college, university, or institution of higher learning beyond high school. The amount of the scholarship will depend on the total funds available each year and the number of applications received. Applications are considered on a case-by-case basis. The maximum scholarship per individual is one thousand dollars (\$1000.00).

The Session, or their appointed subcommittee, may request a face-to-face interview to further understand the needs of the applicant. At least once a year, an announcement will be made to the congregation to ensure their awareness of the program as well as encourage contributions to be made so that this valuable program can be sustained.

**Qualification:**

Applicants for scholarships must have been a member of St. Mark Presbyterian Church for at least one (1) year and actively participating in the life of the church. (Variance from these qualifications must be approved by the Session of St. Mark Presbyterian Church.)

To apply: candidates for scholarships will apply by filling out the Scholarship Application form, writing a letter of request for consideration, and offering two (2) references, including at least one (1) from members and/or staff of St Mark Presbyterian Church. Applications for scholarships must be received by May 1<sup>st</sup>. Scholarship recipients will be notified no later than the last Sunday in May.

**Submission Guidelines:**

Application must be complete and typed. Hand-written applications will not be accepted. If application is e-mailed, it is the sender's responsibility to confirm that it was received by May 1<sup>st</sup>.